

# Appendix 3

## Landscape Heritage Grants Draft Guidance and Application Forms

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### LANDSCAPE HERITAGE GRANTS from £1,000 to £15,000 (Draft)

#### Introduction and Guidance

##### Contents

##### Landscape Heritage Grants

- Background
- Our aims
- Who can apply
- Our contribution to your project
- What we can fund
- What we cannot fund
- Ownership requirements
- Land and buildings
- Heritage and items
- Intellectual property

##### Your application

- How to apply
- Assessment criteria
- Supporting documents

##### Successful applications

- Managing your grant
- Grant payments
- Monitoring
- Completing and evaluating your project
- Buying goods, work and services
- Project publicity and acknowledgement

### Other information

Freedom of Information Act  
Data Protection Act  
Complaints

## Welcome

The Up on the Downs Landscape Partnership Scheme area is a beautiful and historic landscape that has been created by the interaction of man and nature over many thousands of years. The landscape around Folkestone and Dover is internationally important for its rolling chalk grasslands and historic monuments. The area is home to many rare plants and animals and has played a key role in the history of Britain over the millennia.

### Up on the Downs Landscape Partnership Scheme

Up on the Downs Landscape Partnership Scheme (UOTD) is made up of local groups and organisations, including the county and district councils, conservation and heritage groups, government organisations and the private sector.

Our work is funded primarily by the Heritage Lottery Fund with contributions from our partners and other local organisations.

### Landscape Heritage Grants programme

The Landscape Heritage Grants programme offers grants of between £1,000 and £15,000 for projects that will conserve, enhance, celebrate or extend understanding of the historic landscape of the UOTD area and which are located within the project boundaries.

#### The application materials include:

- an introduction to the Landscape Heritage Grants programme – this contains information and guidance about the programme;
- a pre-application enquiry form – we strongly advise that you use this form to ask for our advice before making an application;
- an application form – the form contains notes to help you answer the questions; and
- a declaration – this must be signed and returned to us with the completed application.

## Landscape Heritage Grants

The Landscape Heritage Grants programme welcomes applications for original and exciting projects that help people look after, learn about and celebrate the landscape in an enjoyable and rewarding way.

### Background

In March 2009, the Kent Downs Area of Outstanding Natural Beauty (AONB) published its five-year plan. This focused on areas of activity and threat in the AONB area. Working together with Kent County Council, approval was gained to start scoping work for an education and restoration programme on the downs. This highlighted the need to develop, implement and restore the long-term sustainability of the chalk grassland and improve the numbers and range of people taking part in, and making decisions about, their heritage.

This scoping work has culminated in Up on the Downs Landscape Partnership Scheme. As part of the scheme, the Landscape Heritage Grants programme has been designed to financially assist projects which support the scheme's aims and which have demonstrable public benefit.

### Our aims

The Landscape Heritage Grants programme has two key aims:

- conserving and enhancing the historic and natural landscape of the UOTD scheme area; and
- helping more people, and a wider range of people, learn about and enjoy the heritage of the UOTD area.

The Landscape Heritage Grants programme is seeking to improve landscape features and access to them. It is not intended to improve agricultural production and in many cases may by the nature of the works decrease productivity of the land concerned.

### Who can apply

Use these application materials to apply for a grant under this programme if:

- your project meets the aims of the Landscape Heritage Grants programme;
- you need a grant of between £1,000 and £15,000.

## Up on the Downs Landscape Partnership Scheme

We fund projects which promote benefits for the public rather than those which are mainly for private gain:

- we welcome applications from individuals and organisations, including public bodies, community groups, private landowners and farmers;
- we will accept applications from single organisations and partnerships – for example, a partnership between a heritage organisation and a community group;
- bids from commercial organisations, including farmers and landowners, will be accepted only where the applicant is a Small/Medium Enterprise (SME).

SMEs are defined as being enterprises which:

- have fewer than 250 employees; and/or
- have either an annual turnover not exceeding 50 million euros or an annual balance sheet not exceeding 43 million euros; and
- conform to specified criteria of independence in general, not more than 25% of an SME can be owned by other companies.

### Our contribution to your project

We will offer grants of up to 90% of eligible project costs up to a maximum of £15,000. The level of funding available will vary depending on the type of applicant and where EU State Aid regulations need to be considered. Each project will be expected to have an element of partnership funding provided by the applicant.

We can provide the following levels of funding:

- up to 50% for local authorities, private individuals and profit-making organisations;
- up to 70% for registered charities and companies limited by guarantee;
- up to 90% for non-registered charities, voluntary and community groups, parish and town councils.

A minimum of 50% of the Partnership funding must be cash. Volunteer time delivering projects can be used for the remaining amount of Partnership funding but this will be determined during the application process and will depend on the nature and scope of the proposals. If you wish to use volunteer time as Partnership funding the equivalent amount will need to be included as a cost to the project. Volunteer time can be claimed at the following rates:

- Unskilled - £50 per day
- Skilled - £150 per day
- Professional - £350 per day

The above is subject to State Aid regulations if the organisation is involved in economic activities.

## What we can fund

We can only fund projects that:

- take place within the UOTD area; and
- adhere to the Landscape Character Area recommendations and deliver the objectives of the Landscape Conservation Action Plan (this document can be found on our website)

By a project we mean work or an activity that:

- is not part of the everyday work of your organisation;
- has a schedule for completion; and
- has specific aims.

We can support:

- capital work (including conservation, repair and related activities); or
- activity-only projects.

Works we can fund include:

- 1 Restoration and/or sustainable management of landscape character and habitats
- 2 Hedge-laying, hedge planting and other habitat connectivity work, including screening unsympathetic development
- 3 Improvement to biodiversity through habitat creation
- 4 Protection, preservation, restoration, enhancement and appropriate use of historic built features
- 5 Preservation, restoration and enhancement of archaeological remains
- 6 Conservation of historic features such as round barrows and ancient parish boundaries
- 7 Educational and recreational initiatives on historic or ecological themes
- 8 Increased public access where this can be balanced with conservation of landscape fabric, including bridleways, cycling and walking tracks
- 9 Interpretation of landscape features, plants, animals, and their habitats, built and cultural heritage and geology
- 10 Surveying, recording and monitoring of the archaeological resource
- 11 Investigation and recording the human history of the area, especially oral histories of the rural hinterland
- 12 Initiatives to train and develop people's heritage skills

### What we will not fund

We will not give grants for the following works:

- feasibility studies;
- schemes in which a significant proportion of costs could be met by other grant schemes;
- costs relating to the conversion of buildings for use as dwellings or tourist accommodation;
- projects with little or no public benefit (for example conserving buildings in active use for domestic, agricultural or commercial purposes; vehicles, machinery or transport for private use or benefit);
- projects solely involving the purchase of land or buildings;
- acquisition of assets in excess of £5,000 value per item, including legal or other transfer costs;
- the main organisational staffing and running costs of an organisation;
- projects of little clear heritage value (for example sports or leisure facilities, civil engineering work, new roads, bridges or traffic systems, new buildings where existing heritage areas could be adapted);
- coastal defence work;
- academic research;
- statutory obligations;
- costs relating to the preparation of grant applications for this or other schemes; or
- schemes where the match funding is state aid based (such as Environmental Stewardship monies) and would exceed the levels allowable under EU regulations.

### Other restrictions on funding

We will not fund projects or types of work that are not good practice for the heritage or landscape of the UOTD area. We only fund certain types of work if they form part of a wider project that meets our aims. We cannot fund them as standalone projects.

These include:

- visitor facilities such as cafes, car parks or toilets;
- putting together or publishing research findings;
- creating digital materials (for example, websites or DVDs);
- creating replicas (models or exact copies) of historic structures or objects.

For collections-based projects:

- we will only consider supporting a new museum or other new heritage attraction if it is based on an existing collection recognised as important by the appropriate heritage organisation (for example, the Museums, Libraries and Archives Council in England);
- we will only consider buying heritage items if the item (or most of a collection) is more than 10 years old.

Contact us if you are not sure whether we can fund your project using the pre-application enquiry form.

### Ownership requirements

If you are successful with a Landscape Heritage Grant application, we expect you to own and be the only organisation entitled to use any property (land, buildings and heritage items) on which you spend the grant. We will need to see proof of your ownership, as referred to in the list of supporting documents you must send with your application form. If you do not own the property, you must tell us who does.

### Land and buildings

For projects which involve carrying out capital work to land or buildings, we normally expect you to own the freehold or have a lease with at least 10 years left to run at the date we award any grant. Otherwise, you will need to provide a letter from the owner, saying that you have the owner's permission to carry out the work. The owner will also need to sign a letter that we will prepare, agreeing to keep to our standard terms of grant.

We would not expect a Landscape Heritage Grant to involve buying land or buildings. However, if it does, you must buy them either freehold or with a lease with a term of at least 80 years left to run at the date we award any grant.

We do not accept leases with break clauses (these give one or more of the people or organisations involved the right to end the lease in certain circumstances). You must be able to sell on, sublet or mortgage your lease, but if we award you a grant you must first have our permission to do any of these.

### Heritage items

For projects involving buying or carrying out work to a heritage item we expect you to buy or own the item outright.

### Intellectual property

For projects involving creating or using intellectual property (for example, creating a database, digital images or audio or other multimedia applications) we expect you to get all permissions, waivers and licences from any other person or organisation who may be entitled to any intellectual property rights which either exist or will be created to allow you to carry out and complete the project in line with your application, and we reserve the right to request copies of any such permissions, waivers or licences.

## Your application

### What to read

As well as this document and the help notes on the application form, we would advise that you read the relevant sections of the Landscape Conservation Action Plan, including the actions proposed for the Landscape Character Area relevant to your project.

### Pre-application enquiry

Contact us for advice before you apply by using the pre-application enquiry form. We will discuss your project with you in more detail and let you know whether your project is likely to meet our priorities for funding. We will give you advice on what you should do next.

### Your application

Once you have filled in your application and sent it to our office, we will acknowledge receipt. We have three deadline dates for applications each year. They fall at the end of April, August and December. We aim to give you a decision on your application within six weeks of the closing date.

### What we will assess

When we assess your application, we will take account of the value for money your project offers, the overall benefits of the project in relation to the costs, and the amount of grant you want from us. We will also assess how far your application shows that:

- your project supports relevant landscape guidelines for the UOTD area;
- your project is an appropriate response to a need or opportunity;
- your project will meet our aims for either conservation or learning (or both)
- your project is well planned and your proposals for managing it are sound;
- your organisation is capable of carrying out the project;
- your project is financially realistic and there is a clear need for funding; and
- your project promotes far greater levels of public benefit than private gain.

## Supporting documents

You will be required to submit supporting documents as part of your application. These will include:

- a copy of your organisation's constitution or set of rules, etc;
- copies of deeds, leases, mortgages or other proof of ownership if your project involves work to land or buildings;
- signed copy of most recent annual accounts or bank statements;
- letters of support;
- evidence for cost calculations; and
- job descriptions for any new staff.

All guidance and other documents referred to in the application materials can be found on our website [www.uponthedowns.org](http://www.uponthedowns.org)

## Successful applications

### Managing your grant

If your application is successful we will send you a formal grant offer letter, together with a contract for you to sign and return to us. You will be able to start your project as soon as you have our written permission and all other funding is in place.

We will send you documents on *Managing your Grant* which will contain information on drawing down your grant money and how you should keep us informed of the progress of your project in achieving its aims.

### Paying grants

We will normally pay your grant in three instalments:

1. When you have our written permission to start the project, we will pay 50% of your grant upfront.
2. When you apply for the next 40% of your grant, you will need to send us proof that you have spent the first 50%. We will only accept proof that relates to work and activities you have described in your application and that we have agreed to fund.
3. We will pay the final 10% of your grant when your project is complete.

You must send us a completion report at the end of your project. We require this to enable us to release the final grant instalment.

### Monitoring

In your application you will be asked to identify project aims and outputs.

Monitoring of your project will be based on these aims and outcomes, so it is very important that they are realistic and achievable. Failure to achieve them may result in grant monies being withheld.

### Completing and evaluating your project

You must send us a completion report at the end of your project. It is within this report that you will tell us whether or not the project has been a success and all of the outputs have been achieved.

### Buying goods, work and services

If you receive a grant you will be expected to adhere to the following procurement thresholds:

Value Band	Action required
For the total value of any individual contract or purchase	
£200 - £5,000	To seek at least one written quote
£5,001 - £75,000	To seek at least three written quotes

If you do not accept the lowest quote you will need to tell us why.

### Project publicity and acknowledgement

Public support, understanding and appreciation are vital to the success of Up on the Downs Landscape Partnership Scheme and the Landscape Heritage Grants programme.

If we give you a grant you must publicise and acknowledge it. We can contribute to the costs involved if you have included them in your project budget. We will expect you to publicise and promote your project as widely as possible to:

- make sure that the public understand the project;
- make sure that people have opportunities to take part;
- contribute to the sustainability of the project; and
- make sure that Up on the Downs Landscape Partnership Scheme and Heritage Lottery Fund contribution is recognised.

Acknowledgement of your grant must be clear to all visitors using your site, on publications or displays, or to people taking part in activities.

## Other information

### Freedom of information

We have a duty to adhere to the Freedom of Information Act 2000. When you sign the declaration at the end of the application form, you are confirming that you have no objection to us releasing details from the application form to anyone who asks to see them. If there is any information in the form that you do not want made publicly available, please say in the space provided and explain your reasons. We will take these into account when we respond to any request for information. However, we will always consult you first and will take account of your rights and expectations under the Freedom of Information Act 2000 and Data Protection Act 1998.

### Data Protection Act

Under the Data Protection Act 1998, we will process personal information relating to your organisation, its officers and staff or any other people you refer to in your application, for:

- assessing your grant application and how we handle it;
- handling the terms of our grant;
- sharing information with our specialists and monitors;
- keeping you informed of our work;
- publicising information about your application;
- research related to your application;
- other legal or regulatory purposes, or other purposes reasonably related to making grants.

### Complaints

If you are not happy with the service you have received, please contact Up on the Downs Landscape Partnership Scheme Manager.

### How to contact us:

Phone 01304 872130 or email [mail@uponthedowns.org.uk](mailto:mail@uponthedowns.org.uk)

Date received:

LHG Ref:

For internal use only

## LANDSCAPE HERITAGE GRANTS

### Pre-application form



Project title:.....

Name of applicant:.....

Address of applicant:.....

.....Postcode:.....

Main contact (if different from above):.....

Daytime phone number .....

Email: .....

**Please tell us about your project**

What is your project?.....

How does your project support the priorities of the Landscape Heritage Grants programme?

.....

.....

What is the need for your project?.....

What training needs have you identified to deliver or develop your project?

.....

When are you planning your project to take place?					
START DATE	Month	Year	END DATE	Month	Year



**How much is your project going to cost?**

Project costs	Net £	VAT £	Total £
			£0.00
			£0.00
			£0.00
			£0.00
<b>Total costs</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>

Each project will be expected to have an element of partnership funding provided by the applicant. What amount will you be asking for from the Landscape Heritage Grants programme?

Matchfunding	Total £	Secured Y/N
Total Matchfunding	£0.00	
LHG Requested		

Please post the completed form to the UOTD at:

**Up on the Downs Landscape Partnership Scheme,**  
**c/o Dover District Council, White Cliffs Business Park, Dover, CT16 3PJ**  
 or email: [mail@uponthedowns.org.uk](mailto:mail@uponthedowns.org.uk)

Date received:

LHG Ref:

For internal use only

# LANDSCAPE HERITAGE GRANTS

## Application form



Title of the project

[Empty box for project title]

### 1. About you

#### 1a. Name and address of your organisation

- Give your official or registered address
- The name should be the same as on your consultation
- If this is a joint application, give the name and address of the lead partner.

Applicant name:.....

Address:.....

.....

.....Postcode:.....

#### 1b. Address of your project (if different from 1a)

Name of the site or place: .....

Address: .....

.....

.....

.....Postcode:.....



**1c. Details of main contact person**

This should be someone who can talk about your application in detail.

Name:.....

Position:.....

Address (if different from 1a):.....

.....

.....Postcode:.....

Daytime telephone number:.....

**1d. Type of organisation**

Please tick one of the following:

Local authority

Private individual

Profit-making organisation

Registered Charity  Number:.....

Company Limited by Guarantee  Number:.....

Non-registered charity

Voluntary or Community Group

Parish or Town Council



**1e. Details of your bank account**

Account name: .....

Name and address of bank or building society

.....

Postcode:.....

Sort Code: .....

Account number or roll number: .....

**1f. Are you VAT registered? If yes give registration number**

Yes  Registration no.....

No

**1g. If your project involves buildings, land or objects, do you own these outright?**

- If you are not the owner tell us what agreement you have with the owners to undertake the works
- See *Introduction* document for guidance on ownership requirements

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**2. Your project**

**2a. What is your project?**

Please give a short factual description of your project. We may use this on our website or for other publicity purposes

.....  
.....  
.....  
.....

**2b. Which of our programme priorities does your project support?**

To be considered for support your project must meet one or both of our priorities. Please tell us how the project will do this. The priorities are:

- conserving and enhancing the historic and natural landscape of Up on the Downs Landscape Partnership Scheme area; and/or
- helping more people, and a wider range of people, learn about and enjoy the heritage of the White Cliffs area.

.....  
.....

**2c. What are the aims of your project?**

- Tell us about the specific aims of your project.
- Remember to make sure that they relate to one or both of our priorities.
- Our monitoring of your project will be based on these, so it is very important that you select aims that are achievable.

1.....  
2.....  
3.....



**2d. The need or demand for your project.**

Please tell us the following:

How you got the idea for your project.

.....

What other options you considered.

.....

.....

How you know there is a need or demand (or both) for your project.

.....

**2e. Provide a detailed project plan.**

Describe your project as fully as you can.

- When filled in, the table should give you and your colleagues a realistic project plan. However, we understand that the plan is likely to change and improve as your project develops.

<b>What will you do?</b>	<b>When will you do it?</b>	<b>Where will you do it?</b>	<b>Who will carry out the activity?</b>	<b>Who is the activity for?</b>	<b>What will you achieve?</b>
Describe the work and activities you will do to meet your project aims.	Give the dates the works or activities will start and finish.	Tell us where the work or activity will take place.	Tell us who will be responsible for carrying out the work or activities.	Tell us who the work or activity is aimed at.	Explain what you will achieve by doing the work or activity. Use target numbers where possible.



**2e. Provide a detailed project plan (continued).**

<p><b>What will you do?</b> Describe the work and activities you will do to meet your project aims.</p>	<p><b>When will you do it?</b> Give the dates the works or activities will start and finish.</p>	<p><b>Where will you do it?</b> Tell us where the work or activity will take place.</p>	<p><b>Who will carry out the activity?</b> Tell us who will be responsible for carrying out the work or activities.</p>	<p><b>Who is the activity for?</b> Tell us who the work or activity is aimed at.</p>	<p><b>What will you achieve?</b> Explain what you will achieve by doing the work or activity. Use target numbers where possible.</p>



**3. Carrying out your project.**

**3a. When will your project start and finish?**

- Where possible you should aim to start your project within one month of being awarded a Landscape Heritage Grant.
- You should aim to finish your project no later than 31/12/16.
- Your timetable should allow eight weeks for us to assess your application.

Start:.....

Finish:.....

**3b. How will you manage your project?**

- Tell us about the skills and experience of the person who will lead your project and of the people in the project team.
- Identify any training that will be necessary for or will improve the delivery of the project, whether staff, volunteers or local communities

.....  
.....  
.....

**3c. Tell us what will happen to things that your project has produced, (for example, an exhibition after the funding ends) *and/or***

**If your project involves conservation of an item, land or property, tell us how you will maintain it so that people can continue to enjoy it.**

.....  
.....  
.....  
.....



**4. Costs of your project.****4a. Fill in the table below.** See notes on page 11.

Ref	Cost heading	DESCRIPTION	COST	VAT	TOTAL
A	New staff				£0.00
B	Professional fees				£0.00
C	Recruitment				£0.00
D	Purchase price of heritage items				£0.00
E	Repair and conservation work				£0.00
F	New building work				£0.00
G	Equipment and materials				£0.00
H	Training for staff and volunteers				£0.00
I	Travel costs				£0.00
J	Cost of producing learning materials				£0.00
K	Publicity and promotion				£0.00
L	Volunteer time				£0.00
M	Other costs (please specify)				£0.00
N	Contingency and inflation				£0.00
O	<b>TOTAL COSTS</b>				£0.00
Ref	FUNDING	DESCRIPTION	COST	VAT	TOTAL
P	Cash				
	Volunteer time				
Q	UOTD Grant request				
R	<b>TOTAL FUNDING</b>				£0.00

Page 8 of 12



## Notes

- For all project costs, we ask you to get at least three quotes for work or items of £5,000 or above.
- Please use the 'Description' column to describe your costs in more detail.
- You should ask HM Revenue and Customs ([www.hmrc.gov.uk](http://www.hmrc.gov.uk)) to check how much **value added tax (VAT)** you will be able to claim back. If you underestimate costs for VAT, you will have to pay the extra costs.

### The following notes explain more about the information we are asking for in the cost table.

- A When you recruit new staff, the positions must be open to everyone. The salaries should be equal or similar to the same kind of posts elsewhere.
- We will not contribute to existing staff costs, unless you include these as part of an overhead, in which case you should include the cost as part of other costs below (L).
- B Any person who is appointed to work on your project for a fixed fee. Fees should be in line with professional guidelines.
- C This can include advertising and travel expenses. In the 'Description' column, tell us briefly how you will recruit staff.
- D If your project involves buying a heritage item, you must get an independent valuation to help show that this item can be bought for a realistic price.
- E This includes costs of work to repair, restore or conserve a heritage item, building or site.
- F This only relates to new building work – for example, work to install an exhibition.
- G For example, computer hardware or protective clothing.
- H It is common for staff and volunteers to need training when carrying out a new project.
- I Travel costs by car should be based on 35p a mile.
- J For example, educational resources, websites and DVDs.
- K You can include the costs of promotional materials that relate directly to your project. You must make sure that you acknowledge our support as set out in How to acknowledge your grant.



- L Volunteer time to deliver project.
- M Give a clear description of all other costs.
- N A contingency is only used to pay for unexpected events. The total contingency figure should not normally be more than 10% of the total costs of the project. You should only include inflation if your project will last more than one year. It is only used to pay for costs that have increased over the time of the project.
- O The total costs (N) must equal the total funding (Q).
- P If you can provide a cash contribution, however small, please do so.
  - List all the cash contributions, including those you have received from outside sources and say if they are secure (in other words, are guaranteed to be paid). If they are not secure, say when you will hear a decision.
  - We accept cash funding from any public, charitable or private source.
  - We cannot accept another Lottery grant from any other organisation as cash funding.
  - Identify any volunteer time that will help to deliver the project that you would like to use as part of your Partnership funding (this must correspond to any costs identified in L).
- Q Your request for a grant should be between £1,000 and £10,000 and should be rounded to the nearest £100.

## Documents you must send with your application form

1. Copy of your organisation's constitution (formal rules), unless you are a public organisation, private individual or commercial business.
2. Copies of deeds, leases, mortgages or other proof of ownership if your project involves work to land, buildings or heritage items.
3. A small selection of photos or drawings that will help illustrate your project.
4. Letters of support (no more than six) from other organisations. They should be specific to the project rather than general letters of support.
5. Job descriptions for any new staff positions included in your grant request.
6. Signed copy of most recent accounts or bank statements.



## De Minimis State Aid

If you receive an LHG Award it will be offered under the European Commission’s State Aid regulations. This allows a company to receive up to 200,000 euros of De Minimis state aid over a rolling three-year period.

To confirm that you are able to receive this assistance, you must therefore declare the full amount of De Minimis aid you have already received over the last three financial years. Any De Minimis state aid awarded to you under this project will have to be declared if you apply, or have applied, for any other De Minimis aid.

I declare that the comprehensive amount of De Minimis aid received by the company/organisation over the last three rolling years is:			
<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>TOTAL</b>
£	£	£	£

## Freedom of Information

We have a duty to adhere to the Freedom of Information Act 2000. When you sign the declaration at the end of the application form, you are confirming that you have no objection to us releasing details from the application form to anyone who asks to see them. If there is any information in the form that you do not want made publicly available, please say in the space provided and explain your reasons. We will take these into account when we respond to any request for information. However, we will always consult you first and will take account of your rights and expectations under the Freedom of Information Act 2000 and Data Protection Act 1998.



# Declaration

- I have read, understand and accept the notes that came with this application form. I agree that you can check the information in it and any supporting documents with other people and organisations.
- My organisation has the power to accept a grant, under your terms, and the power to pay back the grant if the terms are not being met.
- I understand that any misleading statements (whether deliberate or accidental) I give at any point during the application process, or any information I knowingly withhold, could mean my organisation’s application is not valid, in which case you will cancel the grant and claim back the money we have received, stop assessing and return the application, or withdraw any grant you offered my organisation.
- I am authorised to put forward this application on behalf of my organisation and to sign this declaration.
- On behalf of my organisation, I agree that if we receive any grant from you for our project, we will keep to the standard terms of grant and any further terms and conditions set out in the grant notification letter.

# Signature:

Signature: .....

Name: .....

Job Title:.....

Name of organisation:.....

Date: .....

Please post the completed form to the UOTD at:  
**Up on the Downs Landscape Partnership Scheme, c/o Dover District Council,**  
**White Cliffs Business Park, Dover, CT16 3PJ**  
 or email: [mail@uponthedowns.org.uk](mailto:mail@uponthedowns.org.uk)





**The development of the Landscape Conservation Action Plan has been supported by:**

Dover District Council, Dover Town Council, Shepway District Council,  
Kent County Council, Kent Downs AONB Unit, Kent Wildlife Trust,  
National Trust, White Cliffs Countryside Partnership, Natural England,  
Canterbury Archaeological Trust, Eurotunnel,  
Pent Valley Technology College, National Farmers' Union  
and the Heritage Lottery Fund

**Published in 2012 by Dover District Council**

Design: Ace Designs [www.acedesigns.co.uk](http://www.acedesigns.co.uk)